Tegrity Lecture Capture

What is Tegrity?

Tegrity is a software system that allows instructors to record audio, video and computer screen activity which is combined into a "Tegrity session" which is available on-demand via the Internet for replay by students. Instructors may pre-record class lectures and/or record live in class. Additionally, students may upload their own recordings to your eCampus class.

How can I use Tegrity in my class?

- Create a Welcome to class/Orientation video
- Record narrated PowerPoint presentation
- Record screen capture and procedure based courses
- Record audio with face-to-face lectures
- Pre-record lectures or pre-lecture activities with audio and/or video for online or face-to-face classes
- Allow students to record and upload their video or audio recordings for evaluation
- Record guest lectures
- Record student in-class presentations for students to peer review.
- Import existing video/audio into course
- Export recordings as podcasts or mobile phone compatible files.
- Hold live class meetings online
- Record to allow students to review material multiple times

Get some ideas by visiting the Tegrity showcase at http://www.tegrity.com/showcase.html.

What equipment do I need to get started?

- A microphone that connects to your computer
- A camera if you wish to record video of yourself, a demonstration, or a tour of your surroundings.

How do I get started?

1. To begin recording you must first access Tegrity. Choose one of the following methods to access Tegrity.
   - From eCampus:
     - Login to eCampus. Go to the course that contains the recording Click on the Tegrity link located from your eCampus course page component.
     - Click the Record a Class button in the upper left corner of the page.
   - From a computer that you have already accessed Tegrity on:
     - Double-click on the Tegrity icon located on the task bar in the lower right corner of your screen.
     - Select Login to Tegrity Campus.
     - Enter your Blinn campus login information.
     - The Tegrity page opens displaying a list of your Courses. Click on the course title that you wish to create a recording in.
     - Click the Record a Class link at the upper left of the Tegrity page.
   - Internet Access
     - Open your browser. Go to http://eclips.blinn.edu
     - Select Login to Tegrity Campus.
     - Enter your Blinn campus login information.
     - The Tegrity page opens displaying a list of your Courses. Click on the course title that you wish to create a recording in.
     - Click the Record a Class link at the upper left of the Tegrity page.
Note: Recording Class Lectures in the Face-to-Face Classroom

When recording lectures in face-to-face classes be cognizant that you are the only person with a microphone. Be sure to repeat any questions that students ask during the course of the class to ensure that the questions will be ‘heard’ in the online recording.

You may choose to use a digital recorder and record your audio lectures for later upload to eCampus. If you choose this route, make sure your recorder has a connector (USB) that connects to your computer to allow you to upload the audio recording to Tegrity.

Naming Conventions for Recordings

Be sure to give each recording a title that you will recognize as related to the lesson you are teaching. Using descriptive, detailed titles helps you to locate the content you need in future semesters. You may want to include the course number and semester you created the recording in addition to text that indicates the subject matter covered in the recording.

Tegrity Frequently Asked Questions

Can I use one recorded session for more than one course?

Yes. You may copy the recording to another course.

- Login to Tegrity.
- Go to the course that contains the recordings you wish to copy.
- Select the checkboxes in to the left of the recording(s) you want to copy.
- Select “Copy” from the Actions drop-down list at the lower left side of the page.
- The Copying dialogue box displays, Click on the “Search” button to view a list of your eCampus courses. Select the course you want to copy to and click "OK"
- Go to the course you just copied the recordings to and verify that they copied.

How do I move my Tegrity sessions from one semester's eCampus course to the next semester?

The recordings are automatically copied when you use the Copy Course tool to copy course content from one eCampus section to the new section for the next semester.

My Recording shows an "Available Soon" in the Status column. What should I do?

There is a delay in availability after recording while the recording uploads. This can take some time for long recordings. If the recording is not available in what you consider to be a reasonable amount of time you need to make sure the computer it was recorded on is powered on and connected to the Internet. In order to check whether the sessions were added to the upload queue, right click on the Tegrity icon located in the lower right corner of your computer screen on the task bar and select check upload queue. A Recordings in Upload Queue list displays the Names, Status, and Progress of pending recordings.

Can I create a direct hyperlink to my Tegrity recording from within my eCampus lesson?

Yes, you can. Please follow the directions below to learn how to create hyperlinks to your recordings. Links can be created on the lessons tab of your course, embedded in an eCampus HTML page, or added as links in the Course Resources component on the Resources tab of your course.

To create a hyperlink to your recording:

1. Access Tegrity
   - From eCampus:
     - Login to eCampus. Go to the course that contains the recording Click on the Tegrity link located from your eCampus course page component.
   - From a computer that you have already accessed Tegrity on:
     - Right-click on the Tegrity icon located on the task bar in the lower right corner of your screen.
     - Select Login to Tegrity Campus.

2. Access Tegrity
Enter your login information.
  o Internet Access
3. Open your browser. Go to http://eclips.blinn.edu
4. The Tegrity page opens displaying a list of your Courses. Click on the course that contains the recording you wish to link to.
5. Check the checkbox to the left of the recording’s title.
6. Click the Actions drop-down menu at the lower left corner of the Tegrity window, and select "Get Class Link".
7. Click the "Copy to Clipboard" button from the dialogue box and click "Close".
8. Paste the link either as a Link content item on your eCampus Lesson's page, add it as a link on the Resources tab, or paste it in an eCampus HTML page. If you would like to email the link to your students you may paste the link into an eCampus course mail.