

Blinn College Veterinary Technology Program Applicant Reference Evaluation & Letter of Recommendation

To the Applicant:

Please complete this section of this form prior to having it completed by a reference of your choice. Make sure your evaluator is aware of the application deadline you are required to meet.

Name: _____

RELEASE OF ACCESS TO THIS LETTER OF RECOMMENDATION

The applicant must complete and sign the following statement before submitting this form to the recommender. This request is in compliance with Federal Law P. L. 93-380 (Family Educational Rights and Privacy act of 1974).

- I waive my right of access to this letter of recommendation.
- I do not waive my right of access to this letter of recommendation.

Signature of Applicant

Date

To the Recommender:

Blinn College Veterinary Technology Program is seeking information that will aid us in the selection of capable students who can complete their academic and technical work successfully, and who possess the personal qualifications essential for a member of a health care team. We would appreciate your candid evaluation of the applicant's qualifications.

Please complete this form and attach a letter of recommendation; then seal in an envelope, sign across the seal and return it to the applicant for inclusion in their packet.

If the applicant has waived his/her right of access (see above), your recommendation will remain confidential. If the applicant does not waive right of access, the student will be permitted to review this reference upon request.

Acquaintance with Applicant – How long and in what capacity have you known this applicant?

Personal Appraisal - Please put a check mark in the appropriate box that best corresponds to your evaluation of the applicant for each of the characteristics listed below. If you have no basis for evaluation in a particular category, please check "Not Observed."

Characteristics	Excellent	Above Average	Average	Poor	Not Observed
Self-presentation (poise/courtesy/language)					
Reliability/Honesty/Trustworthiness					
Accepts/Displays Responsibility					
Ability to Adapt to New Situations					
Ability to Work/Think Independently					
Accepts Instruction / Feedback Well					
Leadership (initiative/organizational skills)					
Ability to Work Effectively with Others					
Academic Potential					
Oral Communication Skills					
Written Communication Skills					
Problem Solving Ability					

Recommendation – please check ONE

{ } Strongly Recommended { } Recommend { } Recommend with Reservations { } Do Not Recommend

If "with reservations" or "not recommended", please explain: _____

Name: _____

Title: _____ Organization: _____

Address: _____ Phone: _____

City: _____ State: _____ Zip: _____

Signature: _____ Date: _____