

**MINUTES
BOARD OF TRUSTEES OF BLINN COLLEGE**

**Board Room
Third Floor, Administration Building
Blinn College, 802 Green Street
Brenham, Texas**

Regular Meeting, Tuesday, May 18, 2010, 7:00 p.m.

The Board of Trustees convened at 7:03 p.m. in the Board Room with the following members present: Mr. Atwood C. Kenjura, President, presiding; Mr. Leon B. Toubin, Vice President; Dr. Henry J. Boehm, Jr., Mr. Douglas R. Borchardt, Mr. L.J. Lacina, Jr., Mr. Norwood Lange, and Mr. Steve M. Westbrook.

Board members not present: None.

Members of the College staff in attendance were: Dr. Daniel J. Holt, President; Dr. Robert Brick, Dr. John D. Harris, Dr. Debra R. LaCour, and Dr. Van Miller, Vice Presidents; Ms. Cathy Boeker, Executive Administrator of External Affairs; Dr. Cathy Kemper, Dean of Institutional Effectiveness and Accreditation; Ms. Karen Anglin, Ms. Mary Barnes-Tilley, Mr. Mark Bernier, Mr. Tom Brazzel, Ms. Jennifer Bynum, Ms. Jeri Dulaney, Ms. Leslie Ellis, Ms. Jennifer Garcia, Mr. Brian Gonyer, Mr. Ted Hajovsky, Mr. Grady Hendricks, Mr. Robert Henrichsen, Ms. Kristina Janes, Mr. Stanley Kubicek, Ms. Julie Maass, Ms. Brook Mikles, Ms. Pat Moran, Mr. Gus Mutscher, Mr. James Nabors, Mr. Richard O'Malley, Ms. Karla Roper, Mr. Michael Schaefer, Mr. Jeff Tilley, Mr. Daniel Villanueva, and Dr. Michel Zuch.

Also registered as in attendance were: Mr. Brad Cutright, Cutright and Allen Architects, Inc.; and Representative Lois W. Kolkhorst, Texas State Representative, House District 13.

**ITEM 1. CALL MEETING TO ORDER, INVOCATION AND PLEDGE TO THE
AMERICAN AND TEXAS FLAGS**

The meeting was called to order by Mr. Kenjura. The pledge was led by Mr. Kenjura and the prayer was given by Dr. Holt.

**ITEM 2. REVIEW AND ACTION TO CANVASS VOTES CAST IN THE MAY 8, 2010,
BLINN COLLEGE, THE JUNIOR COLLEGE DISTRICT OF
WASHINGTON COUNTY, BOARD OF TRUSTEES ELECTION FOR
PRECINCT NUMBERS TWO AND THREE POSITIONS**

Mr. Kenjura opened the envelopes, previously sealed by election judges, containing the original precinct returns and read aloud the number of votes cast for each candidate, Mr. Don Jones, Mr. Douglas Borchardt, and Dr. Henry Boehm, Jr., in the May 8, 2010, Board of Trustees Election. Mr. Toubin verified each number as they were read aloud against the Returns Spreadsheet created by the Elections Administrator, Cathy Boeker, to log Returns on Election Day (copies of each Precinct Return sheet and the Returns Spreadsheet are attached and made a part of these *Minutes*). Mr. Kenjura verified that the total figures on the Summary of Precinct Returns matched the Returns Spreadsheet. Mr. Kenjura signed the Summary of Precinct Returns and the Canvass of Blinn College Board of Trustees Election (copies of the Summary of Precinct

Returns and the Canvass of Blinn College Board of Trustees Election are attached and made a part of these *Minutes*).

ITEM 3. ISSUANCE OF CERTIFICATES OF ELECTION AND SIGNING OF OFFICER'S STATEMENTS

Mr. Kenjura certified the Election and issued Certificates of Elections to Dr. Boehm and Mr. Borchardt (copies of the Certificates of Elections are attached and made a part of these *Minutes*). Dr. Boehm and Mr. Borchardt signed the required Statement of Elected/Appointed Officer (copies of the Statements of Elected/Appointed Officer are attached and made a part of these *Minutes*).

ITEM 4. SWEARING IN OF NEWLY ELECTED BOARD MEMBERS REPRESENTING COUNTY COMMISSIONERS' PRECINCTS TWO AND THREE TO SERVE SIX-YEAR TERMS FOR THE PERIOD MAY 2010 THROUGH APRIL 2016

Representative Lois W. Kolkhorst administered the Oath of Office to Dr. Boehm and Mr. Borchardt to positions representing County Commissioners' Precincts 3 and 2 respectively, as prescribed by the Texas Constitution, to serve six-year terms for the period of May 2010 to April 2016 (copies of the Oaths of Office are attached and made a part of these *Minutes*).

ITEM 5. ACTION TO ELECT OFFICERS OF THE BOARD FOR TWO-YEAR TERMS FOR THE PERIOD MAY 2010 THROUGH APRIL 2012

Board Policy and Texas Law require the Board to elect Officers at the first meeting following the May Election (copies of Board Policies *BCA(Legal)* and *BCA(Local)* are attached and made a part of these *Minutes*). On a motion by Mr. Toubin, seconded by Mr. Lacina, the Board voted to elect Mr. Kenjura as President. On a motion by Dr. Boehm, seconded by Mr. Westbrook, the Board voted to elect Mr. Toubin as Vice President. On a motion by Mr. Toubin, seconded by Mr. Lacina, the Board voted to elect Mr. Westbrook as Secretary. All officers were elected for two-year terms.

ITEM 6. PUBLIC COMMENT

There was no public comment.

ITEM 7. REVIEW OF FINANCIAL STATEMENT AND LIST OF CHECKS FOR THE PERIOD ENDING APRIL 30, 2010

Dr. Miller reviewed the financial statement and list of checks for the period ending April 30, 2010 (copies of the financial statement and list of checks are attached and made a part of these *Minutes*). Dr. Boehm inquired about the projection of interest rates. Dr. Miller expressed that with a new investment strategy having been implemented recently, he is optimistic that interest earnings will increase. Dr. Miller responded to questions from Mr. Toubin. A discussion took place concerning investment returns on funds held by the Foundation versus those held by the College.

CONSENT AGENDA ITEMS:

- ITEM 8. REVIEW AND ACTION TO APPROVE THE MINUTES FOR THE APRIL 20, 2010, REGULAR MEETING**
- ITEM 9. REVIEW AND ACTION TO ACCEPT A DONATION OF AN EXPO-SCOPE MOBILE C-ARM TO BE UTILIZED FOR INSTRUCTION BY THE RADIOLOGIC TECHNOLOGY PROGRAM**
- ITEM 10. REVIEW AND ACTION TO ADOPT UPDATE NUMBER 25 TO BOARD POLICIES AS PREPARED BY THE TEXAS ASSOCIATION OF SCHOOL BOARDS POLICY SERVICE, AFFECTING LOCAL POLICIES:**
- (A) *BBB (EXHIBIT): BOARD MEMBERS - ELECTIONS***
 - (B) *CAI (LOCAL): APPROPRIATIONS AND REVENUE SOURCES - AD VALOREM TAXES***
 - (C) *CDDA (LOCAL): PAYROLL PROCEDURES - SALARY DEDUCTIONS***
 - (D) *CGC (LOCAL): SAFETY PROGRAM - EMERGENCY PLANS***
 - (E) *CM (LOCAL): FACILITIES CONSTRUCTION***
 - (F) *CM (EXHIBIT): FACILITIES CONSTRUCTION***
 - (G) *CS (LOCAL): INFORMATION RESOURCES***
 - (H) *DDC (LOCAL): CONTRACT AND AT-WILL EMPLOYMENT - AT-WILL EMPLOYMENT***
 - (I) *DO (LOCAL): EMPLOYEE WELFARE***
 - (J) *DO (EXHIBIT): EMPLOYEE WELFARE***
 - (K) *DOA (LOCAL): EMPLOYEE WELFARE - FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION***
 - (L) *FDE (LOCAL): STUDENT WELFARE - FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION***
 - (M) *FLBE (EXHIBIT): STUDENT CONDUCT - ALCOHOL AND DRUG USE***
- ITEM 11. REVIEW AND ACTION TO REVISE BOARD POLICIES:**
- (A) *CGD (LOCAL): SAFETY PROGRAM - FIRE PREVENTION***
 - (B) *DBA (LOCAL): EMPLOYMENT REQUIREMENTS AND RESTRICTIONS: CREDENTIALS AND RECORDS***
 - (C) *ECC (LOCAL): INSTRUCTIONAL ARRANGEMENTS - COURSE LOAD AND SCHEDULES***
 - (D) *EGA (LOCAL): ACADEMIC ACHIEVEMENT - GRADING AND CREDIT***
 - (E) *FBC (LOCAL): ADMISSIONS AND ATTENDANCE - RESIDENCY***
 - (F) *FJ (LOCAL): STUDENT RECORDS***
 - (G) *FLD (LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES - STUDENT COMPLAINTS***
 - (H) *GFA (LOCAL): STUDENT AND COMMUNITY USE OF COLLEGE DISTRICT FACILITIES - CONDUCT ON COLLEGE DISTRICT PREMISES***

- ITEM 12. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO NEGOTIATE FOR PROFESSIONAL ENGINEERING AND ARCHITECTURAL SERVICES FOR THE REMODELING OF THE STUDENT CENTER (BUILDING E) ON THE BRYAN CAMPUS**
- ITEM 13. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SEEK AND AWARD A CONSTRUCTION CONTRACT FOR THE IMPROVEMENTS TO THE COLLEGE PARK CENTER (CPC) ON THE BRYAN CAMPUS THROUGH THE COMPETITIVE SEALED PROPOSAL DELIVERY METHOD**
- ITEM 14. REVIEW AND ACTION TO ADOPT THE SELECTION CRITERIA FOR USE IN EVALUATING AND RANKING THE COMPETITIVE SEALED PROPOSALS FOR THE COLLEGE PARK CENTER (CPC) IMPROVEMENT PROJECT**
- ITEM 15. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SEEK AND AWARD A CONSTRUCTION CONTRACT FOR THE PARKING LOT AND CURB STRIPING PROJECT ON THE BRENHAM CAMPUS THROUGH THE COMPETITIVE BIDDING DELIVERY METHOD**
- ITEM 16. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SEEK AND AWARD A CONSTRUCTION CONTRACT FOR THE REMODELING AND EXPANSION OF THE BAND HALL ON THE BRENHAM CAMPUS THROUGH THE COMPETITIVE SEALED PROPOSAL DELIVERY METHOD**
- ITEM 17. REVIEW AND ACTION TO ADOPT THE SELECTION CRITERIA FOR USE IN EVALUATING AND RANKING THE COMPETITIVE SEALED PROPOSALS FOR THE BAND HALL REMODELING AND EXPANSION PROJECT**
- ITEM 18. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO NEGOTIATE FOR PROFESSIONAL SERVICES RELATED TO THE ACOUSTICAL DESIGN OF THE BAND HALL REMODELING AND EXPANSION PROJECT**
- ITEM 19. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SEEK REQUESTS FOR PROPOSALS (RFP) FOR WORKERS' COMPENSATION INSURANCE**
- ITEM 20. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO EXTEND THE CONTRACT FOR AUTOMOBILE INSURANCE FOR ONE YEAR**

On a motion by Dr. Boehm, seconded by Mr. Lange, the Board voted to approve the **CONSENT AGENDA ITEMS: ITEM 8** - the Minutes for the April 20, 2010, Regular Meeting; **ITEM 9** - to Accept a Donation of an Expo-Scope Mobile C-Arm to be Utilized for Instruction by the Radiologic Technology Program (copies of the Blinn College Donation Form

and data sheet of the equipment are attached and made a part of these *Minutes*); **ITEM 10 (A-M)** - to Adopt Update Number 25 to Board Policies as prepared by the Texas Association of School Boards Policy Service, Affecting Local Policies: *BBB (Exhibit) Board Members - Elections, CAI (Local) Appropriations and Revenue Sources - Ad Valorem Taxes, CDDA (Local) Payroll Procedures - Salary Deductions, CGC (Local) Safety Program - Emergency Plans, CM (Local) Facilities Construction, CM (Exhibit) Facilities Construction, CS (Local) Information Resources, DDC (Local) Contract and At-Will Employment - At-Will Employment, DO (Local) Employee Welfare, DO (Exhibit) Employee Welfare, DOA (Local) Employee Welfare - Freedom from Discrimination, Harassment, and Retaliation, FDE (Local) Student Welfare - Freedom from Discrimination, Harassment, and Retaliation, and FLBE (Exhibit) Student Conduct - Alcohol and Drug Use* (a copy of the TASB Explanatory Notes from Policy Update 25 is attached and made a part of these *Minutes*); **ITEM 11 (A-D and F-H)** - to Revise Board Policies: *CGD (Local) Safety Program - Fire Prevention, DBA (Local) Employment Requirements and Restrictions Credentials and Records, ECC (Local) Instructional Arrangements - Course Load and Schedules, EGA (Local) Academic Achievement - Grading and Credit, FJ (Local) Student Records, FLD (Local) Student Rights and Responsibilities - Student Complaints, GFA (Local) Student and Community Use of College District Facilities - Conduct on College District Premises* (copies of the policy drafts are attached and made a part of these *Minutes*); **ITEM 12** - to Authorize the Administration to Negotiate for Professional Engineering and Architectural Services for the Remodeling of the Student Center (Building E) on the Bryan Campus; **ITEM 13** - to Authorize the Administration to Seek and Award a Construction Contract for the Improvements to the College Park Center (CPC) on the Bryan Campus Through the Competitive Sealed Proposal Delivery Method; **ITEM 14** - to Adopt the Selection Criteria for Use in Evaluating and Ranking the Competitive Sealed Proposals for the College Park Center (CPC) Improvement Project; **ITEM 15** - to Authorize the Administration to Seek and Award a Construction Contract for the Parking Lot and Curb Striping Project on the Brenham Campus Through the Competitive Bidding Delivery Method; **ITEM 16** - to Authorize the Administration to Seek and Award a Construction Contract for the Remodeling and Expansion of the Band Hall on the Brenham Campus Through the Competitive Sealed Proposal Delivery Method; **ITEM 17** - to Adopt the Selection Criteria for Use in Evaluating and Ranking the Competitive Sealed Proposals for the Band Hall Remodeling and Expansion Project; **ITEM 18** - to Authorize the Administration to Negotiate for Professional Services Related to the Acoustical Design of the Band Hall Remodeling and Expansion Project; **ITEM 19** - to Authorize the Administration to Seek Requests for Proposals (RFP) for Workers' Compensation Insurance; and **ITEM 20** - to Authorize the Administration to Extend the Contract for Automobile Insurance for One Year as presented by the Administration. Mr. Kenjura reviewed the Consent Agenda process for the benefit of the audience. Item 11(E) was pulled from the Consent Agenda and tabled.

OTHER ACTION ITEMS:

ITEM 21. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SEEK A CONSTRUCTION CONTRACT FOR THE STUDENT HOUSING PROJECT ON THE BRENHAM CAMPUS THROUGH THE COMPETITIVE SEALED PROPOSAL DELIVERY METHOD

Mr. O'Malley briefly reviewed the project's progress thus far and requested authorization to seek a Construction Contract for the Student Housing project on the Brenham Campus through the Competitive Sealed Proposal Delivery Method.

On a motion by Mr. Toubin, seconded by Mr. Lacina, the Board voted to Authorize the Administration to Seek a Construction Contract for the Student Housing Project on the Brenham Campus Through the Competitive Sealed Proposal Delivery Method as presented by the Administration.

ITEM 22. REVIEW AND ACTION TO ADOPT THE SELECTION CRITERIA FOR USE IN EVALUATING AND RANKING THE COMPETITIVE SEALED PROPOSALS FOR THE STUDENT HOUSING PROJECT

Mr. O'Malley reviewed the various methods of construction bidding. He briefly explained the Selection Criteria for use in Evaluating and Ranking the Competitive Sealed Proposals for the Student Housing project.

On a motion by Dr. Boehm, seconded by Mr. Westbrook, the Board voted to Adopt the Selection Criteria for Use in Evaluating and Ranking the Competitive Sealed Proposals for the Student Housing Project as presented by the Administration.

ITEM 23. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SEEK AND AWARD A CONSTRUCTION CONTRACT FOR THE REMODEL OF THE CAMPUS CLINIC LOCATED AT 904 GREEN STREET ON THE BRENHAM CAMPUS THROUGH THE COMPETITIVE BIDDING DELIVERY METHOD

Mr. O'Malley reviewed the need for construction to renovate the Brenham Campus Health Clinic to be ADA Accessible. Brook Mikles, Bryan Campus Health Clinic Registered Nurse, reviewed Campus Health Clinic services and needs. Dr. Miller and Dr. Michel Zuch told the Board there are funds from Health Clinic fee revenues available to put toward the project.

On a motion by Dr. Boehm, seconded by Mr. Lange, the Board voted to Authorize the Administration to Seek and Award a Construction Contract for the Remodel of the Campus Clinic Located at 904 Green Street on the Brenham Campus Through the Competitive Bidding Delivery Method as presented by the Administration.

REPORTS, ANNOUNCEMENTS, AND OTHER NON-ACTION ITEMS:

ITEM 24. REPORTS:

• **BUILDINGS AND GROUNDS**

Mr. Richard O'Malley responded to questions from the Board in regard to the following Buildings and Grounds Report (a copy of the Buildings and Grounds Report is attached and made a part of these *Minutes*).

Buildings and Grounds:

Schulenburg Campus:

The air conditioning replacement project for the A/V video conferencing rooms bid on April 6th. The project is under construction and is scheduled for completion in late June.

Bryan Campus:

CPC remodel-this is the elevator project in the CPC Building. The project will also include some remodeling for recruiting offices on the first floor. The variance request for the Limited Use/Limited Application Elevator received verbal approval on May 12th. The bid date is June 8th and construction will take place over the summer, the scheduled completion date is August 2010.

Administration/Classroom remodel-this project is still waiting on several punch list items to be completed by the contractor (Merrell Construction, Inc.). The punch list items have not been a deterrent to the functionality of the remodeled space, and we have not processed any pay request from the contractor since substantial completion.

Allied Health HSC Campus-we have been working with the developer and the architect in designing our space. The design development meetings are complete and the architect is completing the construction drawings for the building. According to the developer, the build-out for our space is going to cost \$ 45.00 per square foot to complete. This amount is a cost to the developer, but there are several specialty items that Blinn will be responsible for to complete the space. These items include, but are not limited to, the lead lined walls for the radiation technology, surgery technology scrub sinks, unistrut/steel equipment supports, tele/data & A/V cabling and wiring, folding partitions, sim labs plumbing fixtures, headwalls, bed lights, a re-configuration of the public restrooms, etc. Once all these items have been identified and quantified, along with the additional equipment and furniture needs for the space, we will be presenting the Board with an itemized list and cost. In conjunction with determining the furniture, fixture, and equipment (F.F. & E.) needs for this space, we are actively searching for Federal and State Grant funds to assist in these expenses. The project has started construction and a tentative dedication for this building is set for July 22nd.

Building E (Student Center)-is a multi-phase project designed to enhance the student services offered on the Bryan Campus. The project is presently in the discussion stage with the Administration and needs to move along to the planning, programming, design, and construction phases. The discussion within the Administration has centered on remodeling the first floor space into areas more adaptable to student activities and adding a third food vendor. With the hiring of an architect, we can move beyond the discussion into the subsequent phases. I have spoken to a couple of firms in the Bryan/College Station area about this project in search of a firm with experience in design of student union centers. Upon your authorization, we can hire an architectural firm and start developing a master plan and budget for these improvements. Once the master plan is complete, we will present our findings to the Board and seek additional authorizations for the design and construction phases.

Parking Lot-I will be scheduling meetings soon with the Police Chief, and our Emergency Management personnel to discuss the overflow parking needs for the fall semester. Last year, the plan worked well and we will discuss how we can continue to improve the parking needs for the first few weeks of each semester.

Landscaping/Signage-there is a need to enhance the landscaping at the new Administration Building and in the area of the Transfer Center. Additionally, signage needs to be improved at these locations and we need to improve the evacuation signage in all the buildings. I will be working on a cost estimate for these improvements for consideration in next year's budget.

Kinesiology (Physical Fitness Building)-presently, this is taught off-campus at a rental space located at 3608 Old College Ave. This lease expires at the end of 2010, and the building has a new owner. We are presently looking for an improved space for this program.

Workforce/Dental Hygiene-these programs are located in the Post Office Campus Building, 301 Post Office St. There has been a request that when the RadTech Program relocates to the new HSC/Allied Health Building, that the space freed up by this move could be used to expand the workforce and dental hygiene programs. I will be working on cost estimates to expand their respective spaces.

Building H (presently the Allied Health Building)-in the fall of 2011, this space will become available for additional classroom and faculty offices. I will be working on cost estimates for an update and remodel of this space into classrooms.

Brenham Campus:

Parking Lot/Striping Plan-the parking lot project bid on April 15th. This will resurface the parking lots at the Band Hall and Solons Hall. A pre-construction conference is scheduled for May 18th on the parking lot paving project. Construction will take place over the summer. The parking lot and curb striping plan need to be reviewed by personnel before this project goes out for bid.

Student Housing-the schematic design has been approved by the Board and the architects are presently in the design development phase. The Facility Staff is working with the architect in reviewing the equipment data information. The project will be bid in July and start construction in August.

Central Plant (chiller # 2)-a 500 ton chiller is being replaced in the central plant. We presently have a temporary chiller installed to provide air conditioning to our buildings. The new chiller should be in place by late May or early June.

The Central Plant is still an ongoing concern of the Facility Staff. Our plan, once chiller # 2 has been replaced, is to continue operating with the temporary chiller for another month or at least long enough to complete an investigation of chiller # 3. This chiller is a 500 ton chiller as well, and because of chiller # 2 not being available for the last six months, we have not been able to check its condition. Hopefully, chiller # 3 will pass inspection and be available for use for a couple more years, but we need to be prepared for a replacement chiller in the not too distant future.

Band Hall-this project is in design and should be ready to bid in late August. We have held several programming meetings with the staff developing the schematic design. The design team met with the Facility Staff, IT Staff, and the Program Directors on May 12th. The project is on schedule to go out for bids.

Agricultural Facility-the location of this facility was decided at the Special Board Meeting on April 8th. The proposed facility will be located on Old Mill Creek Rd. (adjacent to the phase two apartments). We have hired an architect (Cutright and Allen, Inc.) and a civil engineering firm (Jones and Carter, Inc.) and a CMAR (Collier Construction). We held a design development meeting on May 12th with the design team, the facility directors, and the program directors. The first order of business is to settle on a building orientation and a floor plan for the first building. This should be completed by May 19th. Once we have a floor plan and the subsequent metal framing plan, Collier can order the metal building. This will take at least twelve weeks for delivery and the plan is to have the metal building ordered by the middle of June. While we are waiting on delivery of the metal building, the site work, driveways, utilities, and building slab will be constructed. Once the metal building arrives in mid September, the site work should be complete and the erection of the building and interior finish-out will commence. The goal, at this time, is to have the first building completed by December 31, 2010. The second building is scheduled to be completed by August 2011.

The Appels have agreed with the survey plat completed by Jones and Carter. Once we receive field notes and the final plat, we will close on the land swap. The agreement is being prepared by Bill Betts.

Star of Republic Museum-the chiller component of the HVAC system at the museum has reached its useful life. We will be going out for bids on this project in June.

Campus Clinic-we are developing a handicap access route to the building and developing a handicap entrance into the facility.

Campus Parking Plan-we are developing a parking plan for students and faculty. This project is being completed in conjunction with the striping plan previously discussed.

Campus-Wide Fiber Extensions-working with our IT group and Jones and Carter to develop construction plans to extend fiber/data lines to the proposed student housing, agricultural facility, and band hall.

Geotechnical Survey-Terracon Consultants, Inc., has been hired to perform a soil investigation for the structural design of the student housing, agricultural facility, and music facility. Once an orientation for the Ag Building has been identified, Terracon will remobilize and provide the geotechnical analysis needed for the slab design.

Dorms-we will be doing several dorm touch-up painting projects throughout the summer.

- **ENROLLMENT FOR MAY MINIMESTER AND SUMMER I AND HOUSING OCCUPANCY FOR MAY MINIMESTER**

Ms. Julie Maass distributed updated enrollment numbers (copies of the updated May Minimester and Summer I Registration numbers reports are attached and made a part of these *Minutes*). The enrollment numbers for the May 2010 Minimester are: Brenham - 107, Bryan - 743, High School - 27, and DE Only - 436. The enrollment numbers for the May 2010 Summer I Session are: Brenham - 140, Bryan - 2059, Schulenburg - 17, Sealy - 35, DE Only - 652, High Schools - 120, and Prisons - 64.

Dr. Harris reviewed the housing occupancy for the May 2010 Minimester (a copy of the May Minimester Occupancy Report is attached and made a part of these *Minutes*). The housing occupancy numbers for the May 2010 Minimester are: Lockett (male) - 7, Spencer (female) - 8, and Blinn College Park Apartments - 4.

- **ACHIEVING THE DREAM UPDATE**

Dr. Kemper reviewed the Achieving the Dream Implementation Proposal and gave the Board an update on progress to date (a copy of the Achieving the Dream Implementation Proposal is attached and made a part of these *Minutes*).

ITEM 25. ADMINISTRATIVE ANNOUNCEMENTS:

- **UPCOMING EVENTS**

Dr. Holt announced the following (a copy of the Administrative Announcements are attached and made a part of these *Minutes*):

- A) Windham School District Pack & Luther Units Graduation - Saturday, May 22, 9:00 a.m., Navasota.
- B) Texas Community College Trustees and Presidents Annual Meeting - Saturday, June 5, El Centro Campus, Dallas. RSVP due May 24.
- C) Special Board Meeting - Tuesday, May 25, 7:00 p.m., Janis Sneed Banquet Room, Brenham Campus.
- D) Next Regular Board Meeting - Tuesday, June 15, 2010.
- E) Board Budget Workshop - Wednesday, June 23, 5:30 p.m.

The meeting was recessed for a break at 8:06 p.m.

ITEM 26. RECESS FOR CLOSED SESSION (AS AUTHORIZED BY GOV'T. CODE, SEC. 551.101)

The public was recessed for a closed session at 8:21 p.m.

CLOSED SESSION:

ITEM 27. CLOSED SESSION:

- (A) EVALUATION AND EMPLOYMENT OF PERSONNEL (*GOV'T. CODE, SEC. 551.074*)
- (B) DISCUSSION OF POSSIBLE PURCHASE, EXCHANGE OR LEASE OF REAL PROPERTY IN BRENHAM, BRYAN, AND SCHULENBURG (*GOV'T. CODE, SEC. 551.072*)

ITEM 28. RECONVENE PUBLIC SESSION

The public session was reconvened at 9:53 p.m.

ADDITIONAL ACTION ITEMS:


ITEM 29. ACTION ON CLOSED SESSION ITEMS:

- (A) REVIEW AND ACTION ON FACULTY AND PROFESSIONAL STAFF CONTRACTS
- (B) REVIEW AND ACTION TO PURCHASE, EXCHANGE OR LEASE REAL PROPERTY IN BRENHAM, BRYAN, AND SCHULENBURG

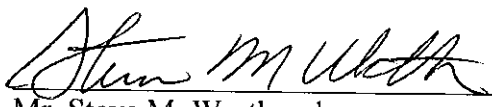
On a motion by Dr. Boehm, seconded by Mr. Borchardt, the Board voted to employ new Faculty and Professional Staff on one-year contracts for the 2010-2011 school year (a copy of the list of persons employed is attached and made a part of these *Minutes*).

ITEM 30. ADJOURNMENT

On a motion by Mr. Lange, seconded by Mr. Borchardt, the Meeting was adjourned at 9:56 p.m.



 Mr. Atwood C. Kenjura
 President



 Mr. Steve M. Westbrook
 Secretary