

# BLINN COLLEGE ADMINISTRATIVE PROCEDURES MANUAL

**SUBJECT: Blinn College Parking and Traffic Regulations**

**EFFECTIVE DATE: September 27, 2011**  
**REVISION DATE: October 25, 2016**

The following guidelines, regulations and statements of authority have been established to manage traffic flow and parking. It is the responsibility of every student, faculty, staff and visitor who operates and/or parks a vehicle on any Blinn College property, to be familiar with, and act in accordance with, Blinn College Parking and Traffic regulations.

## **AUTHORITY**

Pursuant to the authority granted by sections 135.01 and 135.24 of the Texas Education Code, Blinn College has enacted Parking and Traffic Regulations to regulate and control parking, traffic and the use of parking facilities to provide for the issuance of motor identification and insignia (Blinn College Parking Permits) and to provide jurisdiction over offenses.

All laws of the United States, the State of Texas, as well as, the Blinn College Parking and Traffic Regulations are declared to be in full force and effect on all property of Blinn College. All Blinn College Police Officers/Parking Enforcement Personnel are empowered to enforce all Federal/State laws and Blinn College Parking and Traffic Regulations on all property of Blinn College.

## **STATE OF TEXAS TRANSPORTATION CODE**

All State of Texas Transportation Codes shall apply to the vehicular traffic within Blinn College property. The operation of any vehicle or bicycle on Blinn College property is a privilege, granted by Blinn College, and is not an inherent right of any student, faculty or staff.

## **LIABILITY/RESPONSIBILITY**

Blinn College assumes no responsibility for any vehicle or its contents, at any time the vehicle is operated or parked on Blinn College property; or for fire, theft, damage or loss of a vehicle parked or operated on Blinn College property.

Blinn College or its employees shall not be liable for any loss or injury sustained while on Blinn College property. Any person who willfully or through negligence causes damage to any property belonging to or under the control of Blinn College shall be liable for any damages done to said property.

## **PARKING AND TRAFFIC ENFORCEMENT**

Blinn College reserves the right to enforce parking and traffic regulations through:

- Issuing Blinn College Parking and Traffic citations and/or State of Texas citations
- Suspending or revoking any Blinn College Parking Permit
- Barring re-admission, withholding grades, degree(s), refunds, official transcripts, of any student for non-payment of outstanding parking or traffic citations
- Initiating disciplinary action against students and employees who fail to abide by the Blinn College Parking and Traffic Regulations
- Denying parking permits to those with overdue charges

## **PARKING AND TRAFFIC VIOLATIONS**

Vehicles must yield to pedestrians entering the street in marked crosswalks and within fifty (50) feet of a college or city street. Student, faculty and staff pedestrians shall yield the right-of-way to vehicles while walking on or crossing streets at places other than crosswalks. Pedestrians are required to utilize crosswalks.

The speed limit is twenty (20) MPH on all college and city streets, or as legally posted and ten (10) MPH within all college parking lots.

The passing of other vehicles in crosswalks or within fifty (50) feet of a college or city street intersection is a violation of State of Texas Law.

Motorcycles, motor scooters, mopeds, bicycles or other motor assisted bicycles must not be parked, operated or secured in unauthorized places such as sidewalks, secure posts, rails, trees or inside a Blinn College building. Bicycles must be placed within bicycle racks and secured, or they will be impounded.

Students, faculty and staff who establish residence or become engaged in gainful employment with the State of Texas must register and title their vehicle within thirty (30) days.

Parking and Traffic Violations include, but are not limited to the following:

- Failure to display a valid Blinn College Parking Permit
- Parked in unauthorized space
- Any violation of the State of Texas Motor Vehicle Laws/Transportation Code

All traffic and parking regulations are in effect at all times. Parking citations are issued by the Blinn College Police and/or Parking Enforcement. The parking fine per violation is \$40.00.

#### **PERMITTED AND 'PAY-BY-SPACE' PARKING**

- 'Reserved' spaces are assigned to Faculty/Staff ONLY
- 'Visitor' spaces are designated ONLY for persons who are visiting Blinn College
- Brenham Campus:
  - Apartment/Commuter Permit - Park in Apartment lots, commuter lots or street parking ONLY
  - Residence Hall Permit - Park in Residence Hall lots ONLY
  - Commuter Permit - Park in commuter lots or street parking ONLY

##### **Bryan Campus:**

Bryan Students have the option of either utilizing Blinn's Pay-By-Space parking, without purchasing a Blinn parking permit; or purchasing a parking permit and utilizing available student parking lots. NOTE: Bryan students who purchase a parking permit may also utilize Pay-By-Space, however, must pay the additional Pay-By-Space fee.

#### **REGISTER VEHICLE - PARKING PERMIT**

All students parking a vehicle on the Blinn College-Brenham, Bryan, or Schulenburg campus must register their vehicle and purchase a Blinn College vehicle parking permit, if not utilizing the Bryan Campus Pay-By-Space parking. When the vehicle is parked on Blinn College property (campus street boundaries included), the parking permit **MUST BE CLEARLY VISIBLE WITH NO OBSTRUCTIONS**. NOTE: Sealy Campus Parking is not considered Blinn College property for the purpose of this procedure.

- **Parking Sticker** - must be displayed on the outside of the vehicle's back window in the lower left corner
- **Parking Hang Tag** - must be hung from the rearview mirror with the permit number facing the front windshield
- **Parking Interior Decal** - must be properly affixed (not taped) on the inside, in the lower right corner (passenger side) of the front windshield (opposite of the vehicle inspection sticker)

In order for a student to receive their Blinn College parking permit, they must be registered for classes, complete the vehicle registration process, and pay for the vehicle permit fee. Payments may be made online or at Enrollment Services.

Students living on the Brenham Campus are required to have either an Apartment permit or Residence Hall permit. All other students will be issued Commuter permits.

The registered owner of the permit will be responsible for all parking citations incurred when utilizing the permit for compliance with Blinn College Parking and Traffic Regulations.

Parking permits are not transferable to any other vehicle or person.

Parking permit fees are non-refundable.

Stolen or vandalized parking permits must be reported to Campus Police and Enrollment Services as soon as possible. Possession of a stolen parking permit is grounds for disciplinary action.

**Vehicle Registration Fees & Citation Fines:**

**Vehicle Registration Fees:**

Fall/Spring/Summer Semesters	\$200.00
Spring/Summer Semesters	\$125.00
Summer Semester Only	\$ 75.00
Minimester	No Permit Required
Replacement Permit	Full Price

**Citation Fines**

\$40.00 per violation

**TEMPORARY PERMITS**

Temporary Permits are needed when a parking permit holder operates/parks an alternate vehicle on Blinn property. Temporary Permits may be requested from Enrollment Services and are issued based on each request (i.e. vehicle repairs, switching vehicles, rental vehicles). A current, official permit must already have been purchased in order to receive a Temporary Permit. The Temporary Permit allows the vehicle to be parked ONLY in the assigned location of the official issued permit.

**VISITORS**

Visitors to Blinn College must check-in at Enrollment Services and may pick up a Visitor Parking Permit if intending to park a vehicle on campus. Visitors must park in designated ‘Visitor’ parking spaces or the location assigned by Enrollment Services, and must abide by the State of Texas Traffic Regulations and Blinn College Parking and Traffic Regulations. Anyone other than a ‘visitor to Blinn College’ parking in a visitor space will be issued a parking citation.

Visitors receiving a parking citation may bring the citation to Enrollment Services, and the citation may be voided.

**Brenham Campus Only** - Visitors arriving after business hours, to visit students living in the Residence Halls or Blinn College Park Apartments, must check in with the Residence Hall Manager or Apartment Manager and request a Visitor Parking Permit.

**ADDITIONAL PARKING INFORMATION FOR SPECIFIC STUDENTS**

**Health Science Center**

A Blinn College parking permit will be provided free of charge to Blinn students who are registered for Health Science classes and have purchased a Health Science Center parking permit. The Blinn College and Health Science Center parking permits must be issued during the same semester as the student’s HSC classes. In order to receive a free Blinn College parking permit, HSC students must provide the following, in person, to Enrollment Services on the campus where Blinn classes will be attended.

- Health Science Center parking permit paid receipt (*hard copy only*)
- Student’s name must appear on the paid receipt
- Picture ID

**NOTE:** Students who did not have HSC classes for the Fall semester and purchased a Blinn permit in the Fall, but now have HSC classes for the Spring semester, are not eligible to receive any type of refund or credit for their Fall permit purchase.

**Disabled Veterans**

A Blinn College parking permit will be provided free of charge to disabled veterans who provide the following proof of eligibility to Enrollment Services on the campus where Blinn Classes will be attended.

- Must be a veteran of the United States Armed Forces, with a service-connected disability of at least 50%; or at least 40% due to the amputation of a lower extremity;
- Must provide U.S. Department of Veterans Affairs documentation/letter stating the disability percentage;
- Must be honorably discharged, receiving compensation from the U.S. government as a result of such disability.

**CITATION APPEAL PROCEDURE**

Blinn College citations must be appealed within 14 calendar days of the citation issue date. The appeal will be reviewed by the Blinn College Parking Appeals Committee. After the committee evaluates the appeal, a final decision of either 'Granted' or 'Denied' will be electronically submitted to the email address provided. Decisions of the Committee are final and are not subject to further appeal. 'Granted' appeals will be removed from the student's account. 'Denied' appeals may be paid online or at Enrollment Services. If not paid, a 'Business Office Hold' will be placed on the student's account.

**TOWING PROCEDURES**

Parking and Traffic Regulations are enforced at all times, including weekends, holidays and vacation periods. Blinn College reserves the right to regulate the use of its vehicle parking facilities and lots, including the authority to impound vehicles. The responsibility of locating a legal parking space rests with the operator of the vehicle. The most effective way to avoid having a vehicle towed is to adhere to all posted regulations; and in the event of receiving a citation, to pay or appeal the citation in a timely manner.

Vehicles may be towed for violations of the State of Texas Transportation Code, Blinn College Parking and Traffic Regulations or in emergency situations. All towing expenses will be the responsibility of the vehicle owner. A vehicle may be towed for, but not limited to the following examples:

- Vehicle is restricting pedestrian and wheelchair routes; and the owner cannot be located within a reasonable amount of time
- Vehicle is blocking or partially blocking a service drive, or roadway
- Vehicle is non-operable
- Vehicle has been deemed abandoned by the Blinn College Police
- Vehicle is parked in a handicap space; and the owner cannot be located within a reasonable amount of time
- Vehicle is blocking an area which creates a danger to safety and welfare of persons and property (fire lanes, service areas, traffic lanes, walkways or posted areas)
- Emergency situations

**BOARD POLICY REFERENCE**

[Section C Business and Support Services - CHC \(Legal\) Site Management - Traffic and Parking Controls](#)

[Section F Students - FN \(Legal\) Student Fees, Fines and Charges](#)

**COLLEGE PUBLICATION REFERENCE**

[Blinn College Catalog](#)