

## Parent Recalculation 2019-2020

### Student Information

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 Last Name

First Name

MI

 Blinn ID
 

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If you or your family has unique documentable circumstances that affect your ability to contribute toward your educational expenses, you may request that the financial aid office reevaluate your eligibility for assistance based on those circumstances.	Lifestyle choices are NOT considered to be unique circumstances and adjustments to the need analysis formula will not be made to reflect these conditions which include: <ul style="list-style-type: none"> <li>• Credit card debt</li> <li>• Mortgage or car payments</li> </ul>
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**If you feel your situation warrants an override**, please carefully read all instructions, complete all applicable sections of the form, and provide the required documentation. Reevaluation of your financial aid eligibility is subject to federal regulations, institutional policies, and the nature of the change in circumstances. The **priority deadline is June 15<sup>th</sup>**. **The recalculation cannot be reviewed until verification is complete. Verification takes about 2 weeks during peak time. If your recalculation form is received after June 15<sup>th</sup> it could take up to 1 month before being reviewed. You will be notified by e-mail of the decision or if any additional information is needed.**

### Requirements for ALL Appeals

All the materials for your Override should be turned in **TOGETHER** as one packet. Be assured that all information you provide will be held in the strictest confidence and is protected under the Family Educational Rights and Privacy Act.

1. **2019-2020 Verification Worksheet**
2. **2017 Parent & Student Tax transcript from the IRS and all 2017 Parent & Student W-2s and 1099s.**
3. **Provide a signed copy of Parent & Student 2018 tax return and all 2018 Parent & Student W-2s and/or 1099s.**
4. **Typed, detailed cover letter explaining the circumstances and project the income.** In the evaluation we must estimate what the income situation is during the upcoming tax year or during the students' aid year. We need a written explanation of when work stopped, how many hours are worked (if hourly), when the job change or situation happened and what was the result, who is working, hourly rates, salary, etc. To be able to document and calculate a good estimate.

### Types of Circumstances and Additional Requirements

**OPTION I: Reduction/Loss of Income from Work for at least ten (10) weeks in 2017 or 2018 and you are not making as much now as a result. We cannot adjust for a loss of over time or if you are self-employed.**

- **Layoff/Termination**
  - A letter from the employer on company letter head, stating the effective date of termination/layoff.
  - Copy of the last pay statement showing your gross year-to-date income from each job worked.
  - Documentation of unemployment benefits from a state agency (such as the Texas Workforce Commission) stating the start and end date, weekly amount and total amount of benefits if applicable.
  - Documentation of any severance pay received, IRA's, stocks, bonds, pensions, etc. converted to cash.
  - If you are currently employed, a copy of your most recent pay statement from your current employer indicating employment start date, annual salary, and year-to-date earnings.
  - If your spouse is employed, a copy of the most recent pay statement, indicating year-to-date earnings and frequency of pay.

**Inability to work due to illness or Disability beginning in 2017 or 2018**

- A signed statement from a physician indicating the start date of the illness/disability and the expected length of time of inability to work.
- Documentation of any social security, workman’s compensation or other disability benefits you received or will receive in 2017 and 2018.

**OPTION II: Other Circumstances**

**Separation/Divorce of parents**

1. Date of Separation/Divorce: \_\_\_\_\_
2. Which Parent will the student live with? \_\_\_\_\_
3. Which Parent will provide the most financial support to the student? \_\_\_\_\_
  - Copy of legal separation papers/**divorce decree (certified)**.
  - Copy of any asset information including child support or alimony.
  - Documentation of two (2) separate households.

**Death of a Parent**

- Copy of the death certificate

**Unusual Medical/Dental expenses *paid out of pocket (not paid by insurance) in 2018 or 2018***

*Note: If you itemized the expenses on your 2017 tax return we cannot adjust for those expenses again.*

- Copy(s) of all medical receipts that you paid during the 2017 tax year. You must provide a spreadsheet listing each received and amount paid with date and attach the corresponding receipt and EOB or receipt listing specifically what we performed or what it was for.

**Loss of Child Support**

- Official document or notarized personal statement indicating the date child support ended and the total amount received for all children in 2017 and/or 2018.

**Catastrophic Event in 2017 or 2018**

- Official report, invoices and receipts of expenses paid by the family not covered by insurance.
- Copy of statement(s) from the insurance company of any paid or denied claims.

**Other Circumstances (Please see the Financial Aid Office for additional requirements)**

**Student Certification**

I understand that it is my responsibility to pay all outstanding balances on my account while waiting for a decision. Regardless of the decision, I am responsible for any late fees incurred.

I hereby certify that all information contained in this override, including the personal statement and documentation, is true and complete to the best of my knowledge.

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**WARNING:**  
 If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.