

**Community Coalition Partnership
Mid-Year and Final Report Form**

ACCOMPLISHMENT SUMMARY REPORT

This report is due to the Department of State Health Services (DSHS) no later than 15 days after the completion of the second and fourth quarters. This report form is divided into two sections. For the Mid- Year Report the contractor is only required to complete the Agency and Program Information and Section I of this report form. For the Final Report contractor will be required to complete the entire form (Agency and Program Information, and Sections I & II. See additional instructions after each section. Submit the completed report to DSHS at substance.abuse.contracts@dshs.state.tx.us by the required due date.

ORGANIZATION AND PROGRAM INFORMATION:

Report Date:	3/15/16		
	<input checked="" type="checkbox"/> Mid-Year Report <input type="checkbox"/> Final Report		
Coalition Name:	Community Alcohol and Substance Awareness Partnership (CASAP)		
	Region: VII		Fiscal Year: 2015-16
Organization Name:	Brazos Valley Council on Alcohol & Substance Abuse (BVCASA)		
Program Attachment #:	2016-048197		
Contact Name and Title:	William (Bill) Roberts, Coalition Coordinator; Mary Mattingly, Director of Prevention Services		
Phone Number:	(979) 846-3560		
Email:	broberts@bvcasa.org ; mmattingly@bvcasa.org		

SECTION I.

Instructions: Complete Section I, carefully considering the CCP’s accomplishments and obstacles as they relate to each of the five Strategic Prevention Framework (SPF) steps. The numbering in each box is included for formatting purposes, but do not limit yourself to only two accomplishments and/or obstacles. If you are requesting feedback, discussion, or technical assistance, highlight the items to help identify the areas that your organization needs DSHS programmatic technical assistance. In addition, **attach separately** any finished products or documents (including media materials, marketing plans/campaigns, surveys, brochures, etc.) that accompany the strategies and activities you reference in this report. ***This section must be completed to reflect the activities that occurred during the first and second quarters for the Mid-Year Report. Final Report should reflect the activities conducted for the entire fiscal year.***

1. SPF Steps:

SPF Step 1: Population Needs, Resources, and Readiness to address needs and gaps	
Accomplishments	Obstacles
<ol style="list-style-type: none"> 1. Updated Needs Assessment, pinpointing needs of Brazos and Washington county residents regarding the state’s three prevention priorities. 2. Initiated data collection efforts with Blinn College using a survey developed by the CASAP Coalition and Blinn’s Institute of Research and Effectiveness. 3. Reviewed data on population needs based on results of last year’s Marijuana, Alcohol and Rx Pill Awareness surveying of Blinn students on both Bryan and Brenham campuses. 4. Increased readiness through meetings, community appearances and media recognition. 5. Increased community readiness through press releases and public service announcements, using multiple local media sources. 6. Met with Blinn Judicial Affairs to review the college’s policies and procedures related to drug testing, student background checks, dorm inspections and residence hall monitor trainings. 7. Cooperated with the Brazos County Sheriff’s Department about hosting a Rx Pill Takeback event and learned that the program has a high level of readiness and resources to move forward in cooperation with the DEA. 8. Through speaking opportunities, addressed multiple student groups and classes to ensure that the coalition has members of the target audience represented during planning, implementation and evaluation. 9. Communicated with the Regional DEA representative to prepare for the April 2016 (spring) Rx Pill Take-back. The CASAP Coalition is making itself ready to take a greater role in that event. 	<ol style="list-style-type: none"> 1. Working with a diverse population over two counties with different needs and resource gaps. 2. Cultural norms make it difficult to increase community readiness to address substance abuse. 3. Return rate on surveying instruments among students tends to be low. 4. Data for the Bryan campus is difficult to attain because the campus has no dormitories on campus, thus the campus police department has very few reports of policy violations in the target areas. 5. The Sheriff’s Deputy in charge of the Take-back event marginalized the role of non-law enforcement participants. 6. The Washington County Rx Pill Takeback event was cancelled due to the installation of a new chief for the Brenham Police Department at the time of the national event.

<p>10. Conducted focus groups from within coalition members and college students to identify intervening variables, underlying factors, and interventions that will be effective on each campus (Blinn campuses are in both Bryan and Brenham).</p> <p>11. Began working with coalition members, Blinn administrators and community leaders to plan town hall meetings in both Brenham and Bryan to address the targeted focal areas, beginning with under-age drinking.</p>	
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SPF Step 2: Mobilize and/or build capacity to address needs

Accomplishments	Obstacles
<ol style="list-style-type: none"> 1. Increased coalition capacity by gaining 54 new community agreements and 43 renewed agreements to date, with individuals representing all 12 sectors of the community. 2. Conducted 6 coalition meetings to date with an average of 10 attendees at each meeting. 3. Held recruitment efforts, gaining increased support from college students, as well as members of various community sectors. 4. Collaborated with new members to review and approve coalition mission statement, goals, and member roles. 5. Continued generating an online presence, maintaining a website and a Facebook/Twitter audience. 6. Increased the coalition’s brand recognition through press releases, media awareness activities, on-campus flyers, banners, community events, faculty promotion, social media, billboards, presentations and face-to-face meetings. 7. Increased community education through press releases, media awareness activities, on-campus flyers, banners, community events, social media, billboards, presentations and face-to-face meetings. 8. Maintained strong relationships with local agencies and college administrators with access to data related to alcohol and substance use patterns. 9. Participated in the Fall Health Awareness Fair in collaboration with Blinn College’s health clinic and various public health organizations from the Brazos Valley. 10. Planned to be a part of the Safe Spring Break programs that would be held by the respective Blinn Activity and Leadership staffs during the second half of the operating year. 	<ol style="list-style-type: none"> 1. Our target area spans two counties, making it difficult to schedule meeting times in both Brazos and Washington county. 2. Developing social media and marketing messages to college students is challenging due to the cultural acceptance of alcohol, marijuana and Rx pill among that age group. 3. Working with college students with limited time and full schedules. 4. Finding meeting times that suit the needs of working professionals.

<ul style="list-style-type: none"> 11. Coalition staff joined with a number of collaborative groups in the area, meeting regularly to raise awareness of the coalition’s objectives and build community ties. 12. Shared data collected from previous years with coalition members. 13. Shared AOD information in a joint effort (The Great American Smoke-Out) with another BVCASA grant targeting tobacco prevention on the Texas A&M University campus. 14. Distributed AOD pamphlets and held a recruiting effort at Texas A&M in observing National Night Out. 	
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SPF Step 3: Develop a comprehensive strategic plan

Accomplishments	Obstacles
<ul style="list-style-type: none"> 1. Continued development and updating of a comprehensive Logic Model, Implementation Plan and Strategic Plan in order to guide strategies. 2. Held regular coalition meetings to plan strategies and gain feedback on proposed projects. 3. Analyzed data collected from focus groups with coalition members and college students to identify intervening variables, underlying factors, and interventions that will be effective on each campus (Blinn campuses are in both Bryan and Brenham). 4. Continued collaboration with Blinn’s Institute of Research and Effectiveness to analyze student survey data and pinpoint areas of concern. 5. Worked closely with Blinn administration to develop plans for marijuana prevention efforts. In particular, a proposal for an e-cigarette ban on all campuses to limit liquid THC use adopted last year by the Blinn College Board of Trustees continues in place. This year a Coalition small focus group will investigate synthetic marijuana and its presence on the campuses. 	<ul style="list-style-type: none"> 1. Working with college administrators and students each with limited available time to adopt the Coalition’s status as partner and its efforts. 2. Developing strategies that are culturally competent and meet the needs of both Bryan and Brenham college campuses, which each have unique local conditions. 3. Making decisions within the confines of a large college system with many regulations and protocols and marketing those decisions in a logical, and appealing way to the school Board.

SPF Step 4: Implement evidence-based prevention programs, policies, and practices

Accomplishments	Obstacles
<ul style="list-style-type: none"> 1. Coalition members continued implementing “drug and alcohol trends/concealment techniques” training for all residence hall directors and monitors to enhance their skills and change consequences for on- 	<ul style="list-style-type: none"> 1. Policy change can be a slow process due to rigorous approval processes.

<p>campus use. The office of judicial affairs agreed to the inclusion of this training on all residence hall director/hall monitor job descriptions, making it an effective and sustainable policy.</p> <ol style="list-style-type: none"> 2. The coalition worked with law enforcement in Brazos County to implement DEA Rx Pill Takeback event. 3. In cooperation with other like-minded coalitions in Bryan and College Station, an event called Northgate Cares annually addresses under-age-drinking, binge drinking and reduce drunk driving. The CASAP Coalition had 50 posters printed, and distributed them to all bars, businesses and dormitories in the Northgate district promoting the event and drawing attention to the risks of such behaviors. 4. The coalition has provided information to communities by running a number of PSAs regarding marijuana, binge drinking, and teenage Rx pill abuse through media outlets including local movie theaters, TV stations, radio stations, newspapers and the design of billboards. 	<ol style="list-style-type: none"> 2. Enforcement of new policies requires strong relations with law enforcement and education. 3. Due to the Brazos Co. Sheriff's Deputy insistence drug non-law enforcement personnel not be allowed to handle returned drugs, the Coalition volunteers must look for alternative ways of becoming involved in order to implement a successful strategy. 4. Maintaining fidelity of business prevention practices among 19 participating bars.
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SPF Step 5: Monitor, evaluate, sustain, and improve or replace policies/practices that fail

Accomplishments	Obstacles
<ol style="list-style-type: none"> 1. Meeting and presentation surveys have been collected and reviewed, allowing coalition staff to develop best practices and identify improvements. 2. Coalition members reviewed current Blinn College policies/practices related to drug/alcohol use among students, noting areas can be strengthened. 3. Worked with PRC Evaluator in the development and maintenance of all program survey instruments. 4. Collaborated with Blinn Director of Housing and Residential Life to review and approve all drug testing policies in residence halls to insure confidentiality before the community and individual. 	<ol style="list-style-type: none"> 1. Compromising with Blinn College on policy review, surveying, and media approval processes.

2. How did the CCP ensure cultural competence-related activities were infused into the activities in this reporting period? Provide several examples. Add more rows if necessary.

1.	The coalition, its members and its leaders reflect the ethnical background of their community.
2.	Coalition staff is trained in Cultural Competency.
3.	Coalition collaborates with Blinn College Student Leadership and Activities Director and the Marketing Dept. to ensure all media awareness activities are culturally competent.
4.	

2. Technical Support: Complete the following table, listing any and all training and/or technical assistance (TA) activities the CCP took part in over the last month. This would include any training, conference calls, webinars, etc., completed by Coordinated Training Services (CTS) Texans Standing Tall (TST), Prospectus, Centers for the Application of Prevention Technologies (CAPT), and Pacific Institute for Research and Evaluation (PIRE), DSHS, or other sources.

List each Training or TA received during this reporting period.	Was TA and/or training delivered face-to-face, by phone, or via internet?	Who provided the TA and/or training? (DSHS, CTS, CAPT, PIRE, or other source)? If other, please indicate source.	Was the TA or training timely and effective? If not, please explain.
What You Can Do Right Now to Plan for Sustainability	Face-to-face	Workers' Assistance Program (CTS)	Yes
Marijuana and Popular Culture: Living Drug-Free in a Drug-Filled World	Face-to-face	Workers' Assistance Program (CTS)	Yes
Drug Trends	Face-to-face	Workers Assistance Program (CTS)	Yes
Update: Coalition Management System, Perfecting the Logic Model	Face-to-face	Workers Assistance Program (CTS)	Yes
Business of Community Building; Turning Conversations into Collaboration	Face-to-face	Workers Assistance Program (CTS)	Yes
Prescription Drug Diversion-Scope of the Problem	Face-to-face	Workers Assistance Program (CTS)	Yes

SECTION II.

Instructions: (Contractor is only required to complete Section II of this report form for the Final Report). See the Guidance to Complete Section II for the Final Report.

1. COALITION MEMBERSHIP (*Identify one regularly attending coalition member from each community sector*)

Sector	Name	Agency	Contact Information

2. PROFILE OF TARGETED COMMUNITY:

a. What was the target community served?

DSHS reports to SAMHSA the number of people served by all the coalitions in the state. Indicate the population impacted by the work of the coalition. DSHS will find the most up to date information from the Census and the State Demographers Office.

This information is needed to estimate the total population served by the state in Universal Indirect Programs.

SEE GUIDANCE TO COMPLETE SECTION II. FOR THE CCP FINAL REPORT.

Geographical Area Served by the Coalition

Names of Counties	Name of Cities	Names of School Districts	Other

For additional rows, place the cursor in the last cell of the last row and press Tab.

b. Profile of the Target Population (age-groups, race/ethnicity) served

In the table below identify the segments of the populations impacted by the work of the coalition by clicking on either the **Yes** or **No** check box for each demographic category listed. If the coalition has the actual or estimated numbers of the population impacted, report the numbers and the source of information (e.g. Census’ Quickfacts, Texas Education Agency (TEA) statistics, State Demographers’ Office, etc.). Otherwise, DSHS will calculate the population served consulting available demographic statistics. **Do not change the demographic categories.**

Data reported for population-based program and strategies should be based on actual numbers (if known) or estimates of people served. For programs and strategies that reach an identifiable population (e.g. an entire county, city, or a targeted area range), it is permissible to use U.S. Census Bureau data to estimate the number of persons served.

Variable	Demographic Category	Target Yes or No? Required	Number and Source (if available)
Gender:	Males	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	Females	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Age Groups	0 – 5	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

	5 – 9	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	10 – 14	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	15 – 19	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	20 - 24	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	25 – 44	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	45 – 64	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	65 and older	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Race	White	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	Black or African American	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	Native Hawaiian/Other Pacific Islander	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	Asian	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	American Indian/Alaska Native	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	More than One Race	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	Race not Know or Other	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Ethnicity	Hispanic or Latino	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	Not Hispanic or Latino	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

NUMBERS TAKEN FROM US CENSUS BUREAU

SOURCES OF DEMOGRAPHIC INFORMATION:

3. NEEDS ASSESSMENT

a. What was/were the community needs identified?

b. Describe the needs, gaps in services, problems, and/or risks factors identified that lead the work of the coalition. Whenever possible use statistics or survey results that measure the problem.

4. IMPLEMENTATION:

a. Complete the table below using the information from the coalition’s logic model that the CCP completed to plan the strategies and activities the coalition planned to implement to achieve the environmental change(s). Add a line for each strategy implemented (See Guidance on how to complete this section).

In order to address the level of <u>this risk or protective factor/intervening variable</u> :	CCP conducted the following <u>program strategies/activities</u> :	For this <u>target population</u> :	For this <u>duration of time</u> :	This activity/strategy changed or impacted the <u>following risk or protective factors</u> which led to the achievement of our goal (theory of change):	We know we <u>reached our goal because</u> : (long term impacts):	This strategy is evidence-based (Yes or No)
						<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
						<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
						<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
						<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
						<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
						<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
						<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

For additional rows, place the cursor in the last cell of the last row and press Tab.

b. Discuss briefly the strategies the CCP chose. For each of the strategies implemented, state whether they were evidence-based or not? (See Guidance for instructions).

c. What were the major accomplishments of the community coalition this year?

d. What was/were the environmental changes accomplished this year? Is the change verifiable (documented, recorded, statistical?) *The number of environmental changes described must match the number reported in your monthly key performance measures reported in CMBHS.*

e. How was the work of the coalition evaluated?

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Maintain a signed copy of this report on file for DSHS review.

Program Director:

Print Name:	Mary Mattingly
Signature:	
Date:	

Executive Director:

Print Name:	Crystal Crowell
Signature:	
Date:	

FOR DSHS USE ONLY:

Date Reviewed and Accepted By Program Services Staff:
Program Services Staff Signature: