

**BLINN COLLEGE
OFFICE OF ADMISSIONS AND RECORDS**

CERTIFICATION OF DEPENDENCY FORM

Under the Family Educational Rights and Privacy Act of 1974 (FERPA), the parents of a student claimed as a dependent for federal income tax purposes (as defined by the Internal Revenue Code of 1954, Section 152), **may be** given access to the student's educational records. Access does not permit a parent to make changes to a student's educational record.

Completed form and documents may be mailed, emailed, faxed or dropped off at Enrollment Services located in the Administration Building.

Please note the following guidelines:

1. Print or type the student's full legal name as it appears on his/her birth certificate
2. ***Grades will not be mailed to parents***
 - a. Parents or legal guardians may be granted access to their student's grade reports which are maintained by the Blinn College Admissions and Records Office. The student must provide instructions and the necessary student ID and password to parents/guardians. *Passwords are established by the student and are not available from the Admissions and Records Office.*
 - b. Upon completion of this form and documentation, parents may discuss the student's current attendance and academic standing with the student's instructors. The instructor reserves the right not to disclose this information to the parents.
3. Once submitted, this form is effective until such time as you declare in writing that you are no longer a dependent of your parent(s) for federal income tax purposes. Once this declaration has been filed in the Admissions and Records office, your educational records will no longer be made available to your parent without your written consent.
4. This document will not be accepted without signature(s) of the parent(s) or guardian(s).
5. Parents trying to gain access under this provision should be advised that the Admissions and Records office may not provide private student information via e-mail, telephone, or any other medium through which the identity of the person seeking access cannot be verified or documented.

A Photo ID of both the student and the authorized individual(s) receiving the information are required with this form. If mailed or faxed, an enlarged copy of photo ID with a signature is required.

In accordance with the above provision, I certify that the student whose name appears below is my dependent.

(Print Student's full LEGAL name)

(Blinn ID)

(Date of Birth)

(Print Parent/Guardian's name)

(Parent/Guardian's Signature) (Relationship)

STUDENTS: I understand that under FERPA, Blinn College may release information contained in my educational records to a parent or guardian who claims me as a dependent for Federal Income Tax purposes. I also understand that in order for my parent/guardian to view my grades online, I must provide them my MyBlinn user name and password.

(Student's Signature)

(Date)