**BLINN COLLEGE**

**CURRICULUM COMMITTEE MINUTES**

**DATE:** March 27, 2015

**PLACE:** Bryan (E205B), Brenham (BULL 136), Sealy (110), and Schulenburg (110)

**PRESENT:** Robert Lovelidge,Linda Flynn, Yvette Janecek, Pat Westergaard, Todd Quinlan, Max Hibbs, Mary Barnes-Tilley, Amy Winningham, Brandon Franke, Brandy Scholze, Craig Jeffrey, Nathan Krueger, Shelly Peacock, Roxanne Brown, Lee Don Bienski, Amy Jones, Robert Stanberry, John Schaffer, Karen Buck, Grady Hendricks, Bob Brick, Diane Lovell, John Ferreira, and Michael Hutton.

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| **AGENDA** | **DISCUSSION** | **RECOMMENDATIONS/CONCLUSIONS** |
| I. Call to Order  | 1. Called to order at 1:30 pm by Brandon Franke. 2. Franke asked the committee to review the minutes from the previous meeting. | 1. Sign-in list of attendees was passed around. 2. Todd Quinlan made a motion to approve the minutes. Craig Jeffrey seconded the motion. Approved unanimously.  |
| II. Old/Unfinished Business  | 1. Forms | 1. An individual in Academic Affairs was tasked with rewriting/revising the Curriculum Committee forms. The forms are currently updated. Brandon told the committee to go to the website for the updated/correct forms. Brandon reminded the committee that the core competencies form must be submitted, too. He will not sign the submitted paperwork for a change to a course until all paperwork is submitted—this includes the core competencies form. |
| III. New Business | 1. Social Science2. Humanities3. Bio Tech 4. BAK5. STEM | 1. Diane Lovell presented the changes to the following courses:GIS 2389: proposed new course for Fall 2015. 48-hour contact course. Course will keep the program updated. The course will use software to look at GPS data. ANTH 2401: physical anthropology, science course with a lab. Request to be put in the core curriculum so it will be transferrable.Robert Nelson presented the changes to the following programs:Legal Office Certificate: a student has the option to take a science class or a math class, not just a math class. Any science or math class within the course courses is acceptable for a student seeking this certificate.Legal Assistant AAS degree: a student will need to complete ENGL 1301 in order to pursue the AAS degree.Max Hibbs made a motion to approve. Nathan Krueger seconded the motion. Approved unanimously. 2. John Schaffer presented a prerequisite change to ENGL 2311. The prerequisite for a student to have passed ENGL 1301 with a C or better will remain, but the additional prerequisite which states that a student enrolling in the course must be of sophomore standing will be removed.Max Hibbs made a motion to approve. Roxanne Brown seconded the motion. Approved unanimously. 3. John Ferreira presented the changes to BITC 2186. Course will be removed. Program will now use BITC 2386, which includes an internship. Doing away with 1-hour and 4-hour BITC classes; BITC 2486 and BITC 2186 will be deleted. Using this BITC 2386 course instead. Yvette Janecek made a motion to approve. Grady Hendricks seconded the motion. Approved unanimously. 4. Brandy Scholze presented the changes to the following courses:POFT 2312: prerequisite change. A student must take an Intro to Word course, ITSW 1301, before enrolling in the course.POFT 2340: prerequisite change. A student must take an Intro to Word course, ITSW 1301, before enrolling in the course. ARTC 1353: new course proposal.Bob Brick made a motion to approve. Craig Jeffrey seconded the motion. Approved unanimously. 5. Roxanne Brown presented the changes to the following courses:BIOL 1322: this is currently a Blinn course, but it needs to be included in the core.BIOL 1108: 1-credit hour option.BIOL 2306: this is a new course proposal. Course needs to be included in the core. 3-hour contact course.BIOL 2404: this is currently a Blinn course, but it needs to be included in the core.BIOL 1308: this course needs to be combined with BIOL 1108. Split version of BIOL 1308 (lecture) and BIOL 1108 (lab) for non-biology majors.John Ferreira made a motion to approve. Mary Barnes-Tilley seconded the motion. Approved unanimously.  |
| IV. Announcements | 1. Chair Elect for 2015-2016 term | 1. The committee needs to select an interim chair for the upcoming academic year at the April meeting. Let Brandon know if you want to nominate someone for the position. |
|  V. Next Meeting | Next meeting is scheduled for Friday, April 17, 2015 at 1:30 p.m. | Brandon Franke adjourned the meeting at 2:00 pm.  |

Respectfully Submitted,

Amy Winningham, Assistant Dean for Humanities