

## **Curriculum Committee Minutes December 13, 2019**

**Location:** Brenham – BK136, Bryan – F205, RELLIS – WS290

**Present:**

(Bryan) Linda Richardson, Brandon Franke, Jay Anderson, Charles Smith, John Schaeffer, Janice Lapaglia, John Castree, Pat Westergaard, Carol Wiggins, Elmer Godeny, Tim Weaver, and Emily Erdman.

(Brenham) Alan Lehmann, Brittney O'Quinn, David Yeager, Debbi Vavra, Shelly Peacock, Max Hibbs, and Todd Quinlan

(RELLIS) Michelle Trubenstein and David Fleegeer

**Meeting Notes:**

- The Meeting was called to order by Alan Lehmann
- Linda Richardson addressed the minutes from the November and said there were some minor corrections that clarified the source of the funding for the trades programs (TWC) and level at which certifications could be obtained (National and Federal). Max Hibbs presented corrections to the information that Carol Wiggins provided as to when and where the new courses were to be offered. Linda shared that Carol had already sent those corrections and confirmed that what she was sent was correct.
  - Elmer Godeny then moved that we approve the minutes as amended. Pat Westergaard seconded it. No further discussion was had. The minutes were approved.

**New Business**

- Max Hibbs shared that the new Program Map for AAS in Information Technology-Cybersecurity. He referred to the six new courses that had been approved last month at the CC meeting and said that they were just waiting for approval from the Coordinating Board and then they would be submitting a Letter of Intent to SACS-COC. The hope is that they can still move forward with the new courses in the Fall of 2020.
- Tim Weaver presented IMED 1301. This is an Introduction to Digital Media. This course is planning to be offered to provide a good overview of digital media and to create a dual credit pathway to the Art and Visual Communication Program.
  - Max Hibbs moved that we approve this new course. Charles Smith seconded it. No further discussion was had. The new course was approved.
- Jamie Schroeder presented the course proposals for the HITT courses. She shared that they included three new courses that were replacing existing courses and the others represent changes to the time limit for the courses to complete the program.

- Linda Richardson asked if these courses could be handled as separate batches; new, and then 3 or 5-year limit.
  - Elmer Godeny moved that we approve the new courses as a batch. Max Gibbs seconded it. The motion was approved.
  - Elmer Godeny moved that we approve the three new courses; HITT 1441, 1442, and 2430. Todd Quinlan seconded it.
    - Jamie further shared that 1441 was replacing 1341, 1142 was replacing 1342, and that 2430 was essentially combining the existing Pharmacology (HITT 1349) and Pathophysiology (MDCA 1302) courses into a single course.
    - Dr. Godeny asked why then the corresponding course deletions weren't being presented. Jamie shared that there were still students potentially completing the program that have been grandfathered in under the old catalog.
    - No further discussion was had. The course additions were approved.
  - The next course HITT 2435 was initiating a 3-year time limit for program completion.
    - Max Hibbs moved that we approve this course change. Elmer Godeny seconded it. No further discussion was had. The course change was approved.
  - The remaining batch include those HITT courses that were initiating a 5-year time limit for program completion. They included HITT 1301, 1305, 1311, 1353, 2339, 2343, 2430, 2435, and 2460.
    - Elmer Godeny moved that we handle these course changes as a batch. Debbi Vavra seconded it. The motion was approved.
    - John Schaffer then moved that we approve these course changes. Linda Richardson seconded it. No further discussion was had. The course changes were approved.
- Shelly Peacock presented two course deletion proposals. PHED 1131 (Beginning Contemporary Jazz Dance) and PHED 1125 (Weight Training for Women). She shared that the first course was going to be replaced by a new course being offered through the new Dance Program and that women can weight train with men so they would only be offering the single course.
    - Max Gibbs moved that we handle the two course deletions as a batch. Elmer Godeny seconded it. The motion was approved.
    - Todd Quinlan moved that we approve these course deletions. John Schaeffer seconded it. No further discussion was had. The course deletions were approved.
  - Shelly Peacock then shared the change to the Kinesiology Program. They are proposing to change each of the courses offered as PHED to the KINE rubric. The rubrics for these courses are identical and in 1988 University's made the change of their courses to KINE but we chose to keep ours as PHED. Since Blinn has had a major shift in the number of students pursuing coaching to a majority entering medical or health fields, the KINE is now more inline with their needs. Kinesiology is also the name of the Department.
    - The question was asked as to how some of the course offerings were considered kinesiology or even physical education. Dr. Peacock shared that the CIP code that included Sports and Exercise (36.0108) is entitled Leisure and Recreational activities

- (36.01). This includes specifically Leisure and Recreational Activities (36.0101) among others.
- Pat Westergaard asked when the change would occur in the Catalog. Shelly said it would be in the Fall of 2020.
  - Elmer Godeny motioned that we approve these course changes in batch. Brittney O'Quinn seconded it. The motion was approved.
  - Todd Quinlan then moved that we approve these changes. John Schaffer seconded it. The motion was approved.
- New PFPB Courses 1306, 1323, 2308, 2309, and 2408. David Yaeger presented these as part of the new Trades and Applied Technology field – Facility Maintenance.
    - Max Hibbs moved that we vote on these in batch. Brittney O'Quinn seconded it. The motion was approved.
    - Linda Richardson questioned why the 2408 course was the one that was lecture only and the 2308 course was lecture and lab. Asked if that was correct and if WECM has the option as opposed to lab based ACGM courses. She also noted that these two courses had the identical name. Jay Anderson shared that the 2400-level lecture only course dealt with the codes and the lab course was more hands on.
    - Dr. Godeny and Charles Smith were more concerned that the two courses had the same name and wondered if student took them concurrently and if this would just cause confusion for students.
      - Brandon Franke moved that we table the approval of PFPB 2408 until Mr. Anderson could research the course title and come up with an alternative. It could be resubmitted for approval in January. Elmer Godeny seconded it. Motion approved.
    - Linda then moved we approve the other four courses as presented as a batch. Britney seconded it. The motion was approved.
    - Brittney O'Quinn then moved we approve the new courses. Debbi Vavra seconded it. The courses (PFPB 1306, 1323, 2308, and 2309) were approved.
  - HART 1307, 1341, 1345, 1356, 1391, 1401, 2331, 2334, 2336, 2342, 2345, 2349, and 2408. These courses were also presented by David Yeager. He shared that each of these courses was part of the HVAC trades Program.
    - Max Hibbs moved that we vote on these as a batch. John Schaffer seconded it. The motion was approved.
    - Linda Richardson shared that there was an error on the form for both HART 1307 and 1341. The CIP code was incorrectly noted as 150501 instead of 15.0501.
    - Max Hibbs then moved we approve these courses pending correction of the CIP codes as noted. Brittney O'Quinn seconded it. No further discussion was had. The courses were approved.
  - CNBT 1300 - Residential and Light Commercial Blueprint Reading was presented by David Yaeger. This is another new course needed to fulfill the Facilities Maintenance Trades field.
    - Brittany O'Quinn moved that we approved this course. Charles Smith seconded it. No further discussion was had. The course was approved.

- ELPT 1311, 1315, 1321, and 1325. David Yeager shared that these are electrical courses also designed to fulfil the Facilities Maintenance trade field.
  - Debbi Vavra moved we vote on these as a batch. Pat Westergaard seconded it. The motion to vote as a batch was approved.
  - Linda Richardson then moved we approve these courses as presented. Pat Westergaard seconded it. The courses were approved.
  
- EPCT 1251, 1327, 1328, 1343, 1347, 2303, 2306, 2312, 2314, 2315, 2341, and 2342 were presented by David Yeager as new courses to support the Trades and Applied Technology field of Water Purification. He also shared that Alamo College is already offering these courses which feed into a 4 year program at TAMU San Antonio. This will allow Blinn to also offer this pathway through TAMU San Antoni at RELLIS.
  - Brittney O’Quinn moved that we approve this in batch. Todd Quinlan seconded it. The motion was approved.
  - Brittney O’Quinn moved that we approve these new courses. Max Hibbs seconded it. The courses were approved.

### **Other Business**

- Pat Westergaard shared that the AAS in Education would now allow students to choose from either Life or Physical sciences in the CORE.
- She also shared that CDEC 2307 currently has a prerequisite listed in the catalog as MATH 309. As this course is no longer offered and is not listed as a prerequisite in BANNER, they were hoping to just make the change to the course as an FYI.
  - It was noted that if this represents a prerequisite change that perhaps it should be submitted to the committee for a vote as a course change.
  - Dr. Westergaard will revisit this next time.
- Shelly Peacock shared that Dr. Bussiki was wanting her to chair a subcommittee for the purpose of clarifying the revision, approval, and notification process for submission to the curriculum committee. It is his hope that this would streamline the process and would be the basis of revising the Bylaws which would eventually be presented to the full committee for a vote. Dr. Peacock asked for 2 or 3 volunteers to serve.
  - David Yaeger and Linda Richardson agreed to serve. Anyone else wishing to serve can contact Dr. Peacock directly.
- Alan asked if we needed to have a January meeting and if so should it be on the 17<sup>th</sup>. It was shared that the Math Department have a number of course changes that they will be needed to submit in either January or February that are need for the Fall of 2020. The changes are needed in accordance with a House Bill, but they are still waiting on the information from the Coordinating Board. It was therefore agreed a January meeting was needed.
  - Dr. Godeny noted that if the meeting was to be held on the normal third Friday of the month, it would have to be in the morning as Future Works was meeting at 12:30 pm.
  - Debbi Vavra therefor moved that our next meeting would be held on January 24<sup>th</sup> at 2pm. Brittney O’Quinn seconded. The motion was approved. Our next committee meeting will be January 24<sup>th</sup> at 2pm.

## **Adjournment**

- John Schaffer moved that we adjourn. Max Hibbs seconded it. The meeting was adjourned.

Respectfully Submitted,

Linda R. Richardson, Secretary and PNS Faculty Representative